(ATTACHMENT



(APPROVED)

BERKSHIRE COMMUNITY COLLEGE PITTSFIELD, MASSACHUSETTS

MINUTES OF TRUSTEES MEETING August24, 2021

1. CONVENING

A meeting of the Board of Trustees of Berkshiræ@munity College was held onuesday, August24, 2021, remotely viaZoom Chair Bowercalled the meeting to order at 430PM. Heather Seelytook the rol.

PRESENT: Chair Bowen, Trustees Casper, C0dTd [(; T)-5(c3(n)on a)-1(s(ru) 94F [e)1(s)]TJ 4.1 Academic Affairs Hunter, Assistant to the President Brookm Wynn; Director of Human Resources, Melissa Loiodice; Dea and Learning Innovation Goodman BCC Employees and Guests: Jay Baver, Celia Norcross, H Kiara Badillo, Geoff Weber, Matt Alonzo, Barbara Brown, Sh Steve Vieria, Ray Martinez, Karyn Sousa Press Jeffrey Vecellio and Dvid Cachat(PCTV)

2. <u>APPROVAL OF THE MINU</u>TES

Upon a motion duly made and seconded, it was VOTED unanimously roll call vote, to approve the minutes of the June, 2021 meeting.

3. PRESIDENT'S REPORT

x Hospitality and Culinary Program Updatecontent, including some local important content.

2. Workforce FastTrack Hospitality & Culinary Program

x Over the past 12months have offered two cohorts th certificates across the four tracks. These were offere pandemic.

- x Starting next month will polit Fast rack for Spanish speakers
- x Fast-Track 3.0 scheduled for October 2021 and Fastrack 4.0 in March 2022.
- 3. MA Skills CapitaGrant- Berkshire Culinary Institute
 - x BCC has been awarded \$400,000 to establish the Berkshire Culinary Institute, Mill Town Capital has pledge \$173,000 in paid internships, Currency Coffee has pledged \$50,000 in equipment and consulting. Work in the kitchen space is underway to provide new space for the program.
- x New Employee Introduction from Christian Wynn, Interim Dean of Business & Outreach of Kiara Badillo, Special Programs Coordinator Academic and Early College Coach joins us from Admissions Office at Hampshire College, will be spending most of time at Taconic High School and Pittsfield High School for helping students with early access to college.
- x Ellucian Colleague Refresh Implementatio Project -

Andrea Wadsworth, Vice President of Administratiand Financeand Adam Klepetar, Vice President of Student Affairs and Enrollment Managnent. This BCC Implementation Team has staff from a cross section of departmentat the college and are working with Elbian and Brown Hendrixto move this forward. This project touches all areas of the college and multiple touch points for our students. This is an important project now that complements the OneStop construction project and brings another level of modernization and service to our students. This is a large project and we are pleased to have our consultants work closely with us to transition smoothly. The project is important as it touches so many departments and our current system has not been upgraded nor had this level of investment in for 20 years. This upgrade will provide easier interfaces for staff and students.

x Timeline is to have the fron facing studiestsex [sedent(g)(E(I))]TidnOExpetite6ove)rnc(ic)g4(e)

brought our allocation from \$378K to \$869K. These fundsmust be expended by 6/30/2022. Our goals are to increase student services in the following areas: interventions with developmental education courses, peer mentoring and academic coaching, college visits, career and academic assessment, access to technology and individualize success planning for students. We have been able to add staff with the additional funding to assist with working with students in these areas.

 Student SUCCESS Cohorts: Math Placement, Disability Resource Students, Men of Color with overall goal of 500+ stdents supported by SUCCESS Funds.

4. STUDENTRUSTEE REPORT

Monica Bliss reported the following:

- Three students participating in shared governance planning, myself, Lindsay McCarthy and Christina Briggs. Main focus this Fall is to continue exploring how SGA fits into the new shared governance structure and ensuring the student voice is represed at all levels.
- Student elections were held on time this spring and will be held on time this Fall. SGA meetings will be held virtually this Fall, starting 9//2021.
- We made it mandatory for our studentrustee and SGA president to join SAC and

Project Name		Supplemental		
	Funding Source	Amount	Funding	Source
One-Stop Project	DCAMM	6,900,000.00		
One-Stop Welcome Center	CARES	1,200.00		
Berkshire Culinary Institute	CARES	150,000.00	400,000.00	Mass Skills Grant
Berkshire 4556e0176 10 00 10 00 10 00 10 10 10 10 10 10 10	231110			

7. ADMINISTRATIVE ACTIONS

Melissa Loiodicepresented the personnel items from June 2, 2021 to August 24, 2021.

Upon a motion duly made and seconded, it was VOTED unanimously, by roll call vote, to approve the personnel actions for Agust.

8. OTHER BUSINESS

- a. Old-None.
- b. New: Chair Bowe noted the board will have a board retreat on October 29with the general focus on strategic planning, listening around governance; will have an optional tour of campus on that day for all the new projects and construction. Also, being worked on is a calendar of events in which board members which to participatin virtually or inperson.

9. ADJOURNMENT

The meeting was adjourned at 6:05 PMThe next scheduled meeting will bleeld on October 5 2021.

DATE: October, 2021

Respectfully submitted,

Heather Seely

Approved:

Julie Bowen, Board Chair

Date