



(APPROVED)

**BERKSHIRE COMMUNITY COLLEGE  
PITTSFIELD, MASSACHUSETTS**

**MINUTES OF TRUSTEES MEETING  
June 7, 2022**

**1. CONVENING**

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, June 7, 2022, remotely via Zoom. Chair Bowen read the disclosure that the meeting was being recorded by PCTV. Chair Bowen called the meeting to order at 4:50 PM. Heather Seely took the roll call.

Academic Affairs: K. Hunter, Assistant to the President  
Heather Seely, Director of Human Resources  
M. Liodice, Director of Strategic Initiatives  
M. McLaughlin, Dean of Students  
C. Norcross, Vice President  
Board Members: C. Wynn, T. Maruco, T. Spiro, T. Westlake, M.

**2. APPROVAL OF THE MINUTES**

Upon a motion duly made by M. Myers and seconded by D. Gonzalez it was VOTED by roll call vote to approve the minutes of the April 26, 2022 meeting.

3.

x New Program: Natural & Physical Sciences. Dean Frank Schickor and Professor Gina Foley presented on the program which is an A.S. Degree. The program meets all MassTransfer requirements and encompass pathways in biology, biotechnology, chemistry and physics.

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Lifelong Learning Trust	\$	285,000
Designated Trust Fund	\$	69,003
Student Government Trust Fund	\$	64,847

Upon a motion duly made by P. Mirante and seconded by D, Gonzalez it was VOTED by roll call vote and passed unanimously.

Vice President of Administration and Finance, A. Wadsworth noted that we are completing a state performance audit along with other community colleges, looking at the finance process, IT process and practices. We are noting that we need to make some updates and have started to put into place new procedures and practices within the Business Office and IT Department.

**8. ADMINISTRATIVE ACTIONS**

E. Kennedy presented the personnel items from April 27, 2022 to June 7, 2022.

Upon a motion duly made by L. Kiely and seconded by D. Gonzalez it was VOTED unanimously, by roll call vote, to approve the personnel actions presented

E. Kennedy presented sabbatical request for Adam Klepetar for two to five and a half months beginning in Fall 2022, with a flexible start date to complete his Doctorate in Education.

Upon a motion duly made by P. Mirante and seconded by L. Kiely it was VOTED unanimously, by roll call vote, to approve the sabbatical request

**9. ADJOURNMENT**

The meeting was adjourned at 6:20PM The next scheduled meeting will be held on August 30, 2022.

DATE: June 10, 2022

Respectfully submitted,

\_\_\_\_\_  
Heather Seely

Approved:

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Julie Bowen, Board Chair

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Date