

June 11, 2024

### CONVENING

A regular meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, June 11, 2024 in person. Chair Bowen called the meeting to order at 4:30 PM. Heather Seely took the roll call and noted that a quorum was present.

**PRESENT:** Chair Bowen; Trustees Chacon, Cuyle (joined at 4:45pm), Gonzales, Kiely, Myers, and Student Trustee De Souza Mirante, Zaffanella (via phone)

**ABSENT:** Vrabel

**ALSO PRESENT:** BCC President, Ellen Kennedy; Vice President for Students Affairs & Enrollment Management, Adam Klepetar; Interim Vice President for Administration & Finance, Christina Wynn; Vice President of Academic Affairs, Laurie Gordy; Assistant to the President, Heather Seely

Additionally, L. Clairmont, S. Greb, N. Mooney, G. Tabor, K. Breault, T. Medina Olivo  
Media: PCTV

### APPROVAL OF THE MINUTES

Upon a motion duly made by M. Myers and seconded by C. Chacon, it was VOTED by roll call to approve the minutes of the April 23, 2024 meeting

Chair Bowen noted that the staff from Withum would be joining via Zoom at 5pm to present audit and would progress via agenda until 5pm and resume after presentation and discussion of the audit.

### PRESIDENT'S REPORT

President Kennedy introduced Geoff Tabor, Coordinator of Transfer Affairs and PTK who shared that Mari Dus and William Garrity, both recent graduates were recently honored at the MA State House in Boston as members of the MA Massachusetts Academic Team. Mi additionally won a spot on the 2024 AUSA Academic Team and New Century Transfer Scholar. William additionally was selected as a Bronze Scholar, which comes with a scholarship as well.

### FOUNDATION BOARD REPORT

No Report

Gonzalez. If you have names of potential members please share them with her or Chair Bowen to begin dialogue as it can be a lengthy process to work the process with ~~HE~~ and PENC

### **ADMINISTRATIVE ACTIONS**

E. Kennedy presented personnel actions for the period of April 23, 2024 to June 10, 2024 (attached).

Upon a motion duly made by D. Gonzalez and seconded by J. Cuyler it was VOTED unanimously via roll to approve the personnel actions as presented.

Additionally, upon a motion duly made by M. Myers and seconded by G. Souza it was VOTED unanimously via roll to approve the sabbatical for Gina Foley.

### **AUDIT REPORT**

D. Dilulis and D. Kosaw from Withun presented the findings from BCC's FY23 Audit noting this was a delayed audit due to several factors and that they are working already with the staff to be back on track for FY24 audit. The required communications were reviewed as well as the findings.

Motion by M. Myers and seconded by C. Chaco that the Trustees accepts the FY2a FY2

The Finance Committee of the BCC Board of Trustees recommends to the BCC Board of Trustees approve an increase of \$10 per credit for college services fees. Motion by D. Gonzalez and seconded by L. Kiely that the Trustees increases college services fees by \$10 per credit was VOTED by roll call vote to accept

The Finance Committee of the BCC Board of Trustees recommends to the BCC Board of Trustees approval of the Preliminary FY25 Budget, including expenses in the amount of 22,746,030, which are comprised of the following:

State Appropriation	\$	15,207,464
General Purpose Trust Fund	\$	6,864,369
Lifelong Learning Trust Fund	\$	421,450
Designated Trust Fund	\$	159,564
Student Government Trust Fund	\$	53,581

Motion by D. Gonzalez and seconded by J. Cuyle that the Trustees approve the Preliminary FY25 Budget as recommended by the Finance Committee, it was VOTED by roll call vote to accept