

**COMMUNITY COLLEGE**

**BERKSHIRE COMMUNITY COLLEGE  
PITTSFIELD, MASSACHUSETTS**

**MINUTES OF TRUSTEES MEETING  
January 28, 2020**

**1. CONVENING**

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, January 28, 2020, in G12 of the Susan B. Anthony Student Center. Chair Rodowicz called the meeting to order at 4:31 PM.

**PRESENT:** Chair Rodowicz; Trustees Bowen, Connor, Gibson, Kiely, McCormick, Mirante

[REDACTED]

Strengths:

[Redacted content]

Berkshire Community College is student centered.

The College has invested considerable time and effort in student centered learning. The 2014

[Redacted content]

Year to Year Comparison

Total

- Headcount behind by 75 students (-5%) and FTE is behind by 75 (-9%)

Day

- Headcount behind by 50 (-5%) and day FTE is behind by 46 (-8%)

Evening/Online

- Headcount behind by 25 (-4%) while FTE is behind by 20 (-14%)



Semester	Not Enrolled at BCC	No Immediate Enrollment at F	Never Enrolled re	# eventually attending BCC
2015FA				
2016FA				
2017FA				
2018FA				
2019FA				
<b>Total</b>	<b>429</b>	<b>361</b>	<b>84.10%</b>	<b>204</b>
				<b>47.60%</b>
	<b>605</b>	<b>455</b>	<b>75.20%</b>	<b>329</b>
				<b>54.40%</b>
	<b>863</b>	<b>611</b>	<b>70.80%</b>	<b>611</b>
				<b>70.80%</b>

One area of concern is education completion, when reviewing the chart column "Never Enrolled Anywhere."

**d. Review of College Mission Statement**

President Kennedy reviewed the College’s mission statement, explaining that the Board will be involved in the strategic planning process, at which time the mission statement will be reviewed and updated as needed.

Berkshire Community College (BCC) strives to place higher education within reach of all residents of Berkshire County and beyond. BCC is committed to access, academic excellence, student success, and leadership in the community.

- BCC helps students overcome financial, physical, and/or social barriers and welcomes them into a college environment of academic excellence.
- BCC provides quality programs that prepare students to enter or progress within the workforce and/or for transfer, while fostering a lifelong enthusiasm for learning.
- BCC provides the resources and services students need to be successful, to meet our predominant needs, and to achieve their personal and professional goals.

The site ( ) was projected on the screen in order to view some of the data from each of the major categories. President Kennedy encouraged board members to dig in and review the data on their own.

On a different subject, President Kennedy asked Director of Safety & Security Ellis Richardson to update the Board on an incident that occurred the day before (January 27<sup>th</sup>). Security received a

phone call from an unidentified male around 9:30 in the morning stating that a female was coming

to campus with a weapon. State and local law enforcement were called and an investigation began. By 1 PM, it was confirmed that this information was invalid.

4.

No report.

5.

Trustee Lori Kiely reported the following:

We had major college updates:

- NECHE
- MassBorn
- Strategic Plan
- Library Renovation
- TRIO Facility Renovation

Assets are growing, turf field funds are evening out. We are on track to be on budget.

- Our shared drive for document storage and sharing has been launched.

[REDACTED]

partnering to help with the College's 60<sup>th</sup> Anniversary Planning Committee.

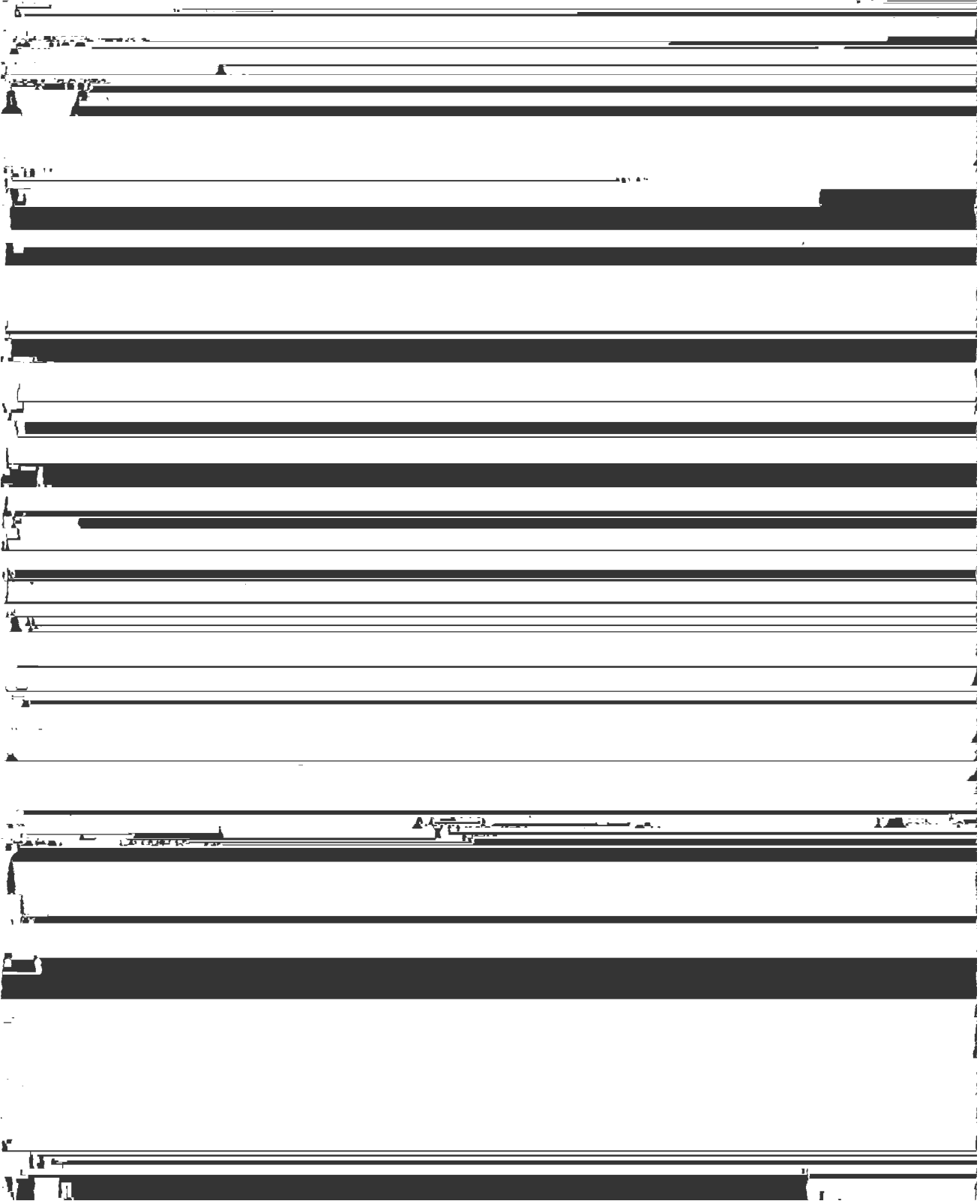
Cheryl [REDACTED] recallment/endorsement/fundraising presentation at a recent meeting

[REDACTED]

- The Alumni Board holiday party occurred in January 2020 and a good time was had by all.



built a new CNA lab – and hope to add a medical assistant certificate, looking at an enhanced



Upon a motions duly made and seconded respectively, it was VOTED unanimously to accept each of the new certificates as presented.

9. **OTHER BUSINESS**

a. Old – None.

Mr. Justin Tenzer presented the proposed BCC Drone Policy to the Board.

Who has seen the presentation and proposed policy thus far:

- BCC Senate – Voted Dec. 4 to Recommend Policy
- Executive Council
- Ellis Richardson (Director of Safety & Security)
- DCPA (Department Chair and Program Advisors)
- SGA (Student Government Association)
- ATACom (Academic Technology Advisory Committee)
- Ken Tashjy (BCC Legal Counsel)

Why drones at BCC?

Aligns with BCC Mission and Values:

- Innovation – no other MA Community College has a Drone policy or program, nor does MCLA, Williams or Simon’s Rock (that I can find or am aware of!)
- Sustainability – environmental surveys on campus and with community

- Service – eventual community partners such as local farms



- Third Party Use of BCC Drones – approval from UAS Review Committee (procedure 5)
- Privacy – Permission required from owner to fly on/over private property (procedure 6)

instructors (procedure 7)

- Wildlife Conservation – Drone operations are not to disturb natural habitats or activity (procedure 8)

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